

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

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### COMMISSIONERS

**Jerry Ward, Chair & Treasurer**  
Public Member

**Carre Brown, Vice Chair**  
County Board of Supervisors

**Kevin Doble**  
Ukiah City Council

**Gerardo Gonzalez**  
Willits City Council

**Dan Hamburg**  
County Board of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

**Scott Ignacio, Alternate**  
Point Arena City Council

**John McCowen, Alternate**  
County Board of Supervisors

**Carol Rosenberg, Alternate**  
Public Member

**Vacant**  
Special District Seat, Alternate

**STAFF**  
**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Elizabeth Salomone

**Counsel**  
Scott Browne

**Regular Meetings**  
First Monday  
of each month  
at 9:00 AM  
in the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

### AGENDA

Regular Meeting of Monday, November 6, 2017 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are available on the LAFCo website (<http://mendolafco.org/recorded-meetings/>).*

Meeting documents are available online: <http://mendolafco.org/meeting-documents-2017/>

#### 1. CALL TO ORDER and ROLL CALL

*The Commission will observe a **MOMENT OF SILENCE** in remembrance of the great losses of life, property, and environment in Mendocino County and neighboring counties in the Northern California Fires.*

#### 2. PUBLIC EXPRESSION

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

#### 3. OTHER BUSINESS

##### 3a) Special District Alternate Seat

Staff report on the procedure and proposed timeline for filling the vacant Special District Alternate seat. **RECOMMENDED ACTION:** Receive report and approve timeline for election process.

#### 4. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

**4a) Approval of the October 2, 2017 Regular Meeting Summary Minutes**

**4b) Approval of the October 2017 Claims and Financial Report**

**4c) Approval of the 2018 Lease Contract Renewal for Office Space at the Ukiah Valley Conference Center**

#### 5. PUBLIC HEARING ITEMS

Public Hearings are scheduled for Commission consideration and possible adoption of items. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at:

<http://mendolafco.org/meeting-documents-2017/>.

(11-6-17 Agenda Continued...)

**5a) Public Hearing to Consider Adoption of a Resolution Approving the City of Fort Bragg and Municipal Services District No. 1 Municipal Service Review and Sphere of Influence Update**

The Commission will consider a Municipal Service Review (MSR) and Sphere of Influence (SOI) Update as required by LAFCo law. The final report includes written determinations regarding the level and range of services provided by the City and District. RECOMMENDED ACTIONS: 1) determine the MSR/SOI Update 2017 exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Title 14 California Code of Regulations §15306 and §15061(b)(3) and approve the Notice of Exemption for filing; and 2) adopt Resolution 17-18-05 approving the MSR and SOI determinations and affirming the existing SOI for each agency.

**6. WORKSHOP ITEMS**

Workshops are scheduled for Commission review of draft reports prior to the noticing for public hearing. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at: <http://mendolafco.org/meeting-documents-2017/>.

**6a) None**

**7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION**

**7a) Annual Legislative Platform Development for 2017**

Adoption of a resolution establishing a Mendocino LAFCo 2017 Legislative Platform per recently adopted Legislative Policy. RECOMMENDED ACTION: Approval.

**7b) Policy Amendment for Application Requirements – Tax Exchange Agreement Process**

Adoption of a resolution to amend Policies and Procedures Manual Chapter 10, Section 4, Application Requirements, to include clarification and procedures addressing tax exchange agreement processes. Includes draft template letters for Commission consideration. RECOMMENDED ACTION: Approval

**8. INFORMATION AND REPORT ITEMS**

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

**8a) Work Plan, Current and Future Proposals** (Written)

**8b) Correspondence** (copies provided upon request)

**8c) Executive Officer's Report** (Verbal)

**8d) Committee Reports** (Verbal)

**8e) Commissioner Reports, Comments or Questions** (Verbal)

- Upper Russian River Water Agency (JPA) Update

**8f) CALAFCO Business and Legislative Report**

**ADJOURNMENT**

The next Regular Commission Meeting is scheduled for  
Monday, December 4, 2017 at 9:00 AM

in the County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting. Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.