
MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482
Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: eo@mendolafco.org Web: www.mendolafco.org

pV COMMISSIONERS
Jerry Ward, Chair & Treasurer
Public Member

Carre Brown, Vice Chair
County Board of Supervisors

Kevin Doble
Ukiah City Council

Gerardo Gonzalez
Willits City Council

Dan Hamburg
County Board of Supervisors

Theresa McNerlin
Ukiah Valley Sanitation District

Tony Orth
Brooktrails Township CSD

Scott Ignacio, Alternate
Point Arena City Council

John McCowen, Alternate
County Board of Supervisors

Carol Rosenberg, Alternate
Public Member

Special District Seat, Alternate
(Jenifer Bazzani to be sworn in August 2018.)

STAFF
Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Elizabeth Salomone

Counsel
Scott Browne

Regular Meetings
First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

Approved by Committee September 10, 2018

Executive Committee Minutes

Wednesday, June 20, 2018 10:00am

Chardonnay Room

Ukiah Valley Conference Center, 200 S School Street, Ukiah, CA 95482

1. CALL TO ORDER & ROLL CALL

Chair Ward called the meeting to order at 10:05am.

Members Present: Commissioners Carre Brown, Kevin Doble, and Gerald Ward

Staff Present: Uma Hinman and Elizabeth Salomone

2. MATTERS FOR DISCUSSION & POSSIBLE ACTION

2a) Approval of the June 4, 2018 Executive Committee Minutes

The following changes were requested to the minutes:

- Write out the full name of all acronyms used.
- Item 2e) add further explanation of the work to be suspended by legal counsel.

Upon motion by Commissioner Doble and second by Commissioner Brown, the Executive Committee meeting minutes of June 4, 2018 were unanimously approved with changes:

Ayes: Commissioners Brown, Doble, and Ward

2b) July Regular Meeting

The Commission's July regular meeting was cancelled with consent of Chair and Vice Chair prior to the Executive Committee meeting.

2c) Legal Counsel Contract Amendment

EO Hinman presented and the Committee discussed.

Upon motion by Commissioner Brown and second by Commissioner Doble, the Executive Committee recommendation to accept the proposed Legal Counsel contract amendment, based on the not-to-exceed limit of \$450 per year for out of pocket contractor costs as outlined in the amendment and direction to staff to track and report said expenses, was unanimously approved:

Ayes: Commissioners Brown, Doble, and Ward

2d) FY 2017-18 Budget Review and Work Plan

EO Hinman presented and the Committee discussed.

(continued...)

Upon motion by Commissioner Doble and second by Commissioner Brown, the Executive Committee recommendation to pay the balance of the work plan and contract services expenses to Hinman & Associates Consulting and to revisit the Executive Officer Services Agreement with Hinman & Associates to build in further flexibility, be based upon estimated fees, and to be paid upon a time and expenses basis with tracking per project was unanimously approved:

Ayes: Commissioners Brown, Doble, and Ward

Upon motion by Commissioner Brown and second by Commissioner Doble, a withdrawal of \$5,000 from the reserves account held at Westamerica Bank and deposit of \$5,000 into the checking account held at Savings Bank of Mendocino was approved by roll call vote:

Ayes: Commissioners Brown, Doble, and Ward

2e) Items for Future Meetings

No new items were presented.

3. INFORMATION AND REPORT ITEMS

3a) Executive Officer Report

EO Hinman provided updates on the following items:

- Redevelopment Agency (RDA) Oversight Board selection process.
- Quickbooks software rate increase.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:25am.