

# MENDOCINO

# Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482  
Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: [eo@mendolafco.org](mailto:eo@mendolafco.org) Web: [www.mendolafco.org](http://www.mendolafco.org)

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## CHAIR

**Jerry Ward**  
Public Member

## VICE CHAIR

TBA Feb 2017

## TREASURER

TBA Feb 2017

## MEMBERS

**Carre Brown**  
County Board  
of Supervisors

**John McCowen**  
County Board  
of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

**Two City Representatives**  
to be announced Feb 2017  
by City Select Committee

## ALTERNATE MEMBERS

**Dan Hamburg**  
County Board  
of Supervisors

**Kevin Doble**  
Ukiah City Council

**Carol Rosenberg**  
Public Member

**Angela Silver**  
Calpella County Water District

**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Elizabeth Salomone

**Counsel**  
Scott Browne

## Regular Meetings

First Monday  
of each month  
at 9:00 AM  
at the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

## A G E N D A

Regular Meeting of Monday, January 9, 2017 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Commission meetings are now available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are also available on the LAFCo website.*

Call to Order and Roll Call

## PUBLIC EXPRESSION

1. The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

## CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

2. Approval of the December 5, 2016 Regular Meeting Summary Minutes
3. Approval of the December 2016 Claims
4. Acceptance of the Monthly Financial Report

## WORKSHOPS

Workshops are scheduled for Commission review of draft reports prior to noticing for hearing. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at [www.mendolafco.org](http://www.mendolafco.org).

5. Countywide Cemetery Districts Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for:

Anderson Valley Cemetery District  
Cemetery District of the Redwoods  
Covelo Public Cemetery District  
Hopland Cemetery District  
Mendocino-Little River Cemetery District  
Potter Valley Cemetery District  
Russian River Cemetery District  
Westport-Ten Mile Cemetery District

Staff presentation and Commission discussion of the Countywide Cemetery Districts Draft MSR and SOI.

## **MATTERS FOR DISCUSSION & POSSIBLE ACTION**

The following discussion and business items are for review and possible action by the Commission. Questions and comments from the Commission, participating agencies, and members of the public are welcome.

### 6. City and County Representative Appointments and Selection of Officers

Staff recommendation is to make a motion to postpone the selection of officers to the February 2017 meeting to allow for appointment of the City and County representatives.

### 7. Conference Reimbursement for Contracted Staff Policy

Policies & Procedures Committee recommendation on policy regarding conference expenses reimbursement for contracted staff. The Commission may consider the draft policy and resolution for action, provide direction to staff, or provide additional direct to the Policies and Procedures Committee.

## **INFORMATION/REPORT ITEMS**

The following informational items are to report on current commission activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

8. Status of Applications, Future Projects, MSR and SOI Updates (Written)
9. Correspondence (listed below, copies available upon request from Clerk)
  - Special District Risk Management Authority 2015-16 Annual Report
10. Executive Officer's Report (Verbal)
  - CALAFCO Quarterly Report
  - CALAFCO White Paper on the Sustainable Groundwater Management Act
  - 700 Forms due April 1, 2017
11. Committee Reports (Verbal)
  - Executive Committee
  - Policies and Procedures Committee: December 5, 2016
12. Commissioner Reports, Comments or Questions (Verbal)
  - Upper Russian River Water Agency (JPA) Update ~ meeting December 7, 2016
13. Legislation Report

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for  
Monday, February 6, 2017 at 9:00 AM  
in the County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.