

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

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### **COMMISSIONERS**

**Jerry Ward, Chair & Treasurer**  
Public Member

**Carre Brown, Vice Chair**  
County Board of Supervisors

**Kevin Doble**  
Ukiah City Council

**Gerardo Gonzalez**  
Willits City Council

**John McCowen**  
County Board of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

**Scott Ignacio, Alternate**  
Point Arena City Council

**Dan Hamburg, Alternate**  
County Board of Supervisors

**Carol Rosenberg, Alternate**  
Public Member

**Vacant**  
Special District Seat, Alternate

**STAFF**  
**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Elizabeth Salomone

**Counsel**  
Scott Browne

### **Regular Meetings**

First Monday  
of each month  
at 9:00 AM  
in the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

### **A G E N D A**

Regular Meeting of Monday, March 5, 2018 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are available on the LAFCo website (<http://mendolafco.org/recorded-meetings/>).*

Meeting documents are available online: <http://mendolafco.org/meeting-documents-2018>

#### **1. CALL TO ORDER and ROLL CALL**

#### **2. PUBLIC EXPRESSION**

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

#### **3. OTHER BUSINESS**

##### **3a) City Representative Appointments**

Announcement of the 2018 City representatives Kevin Doble (Regular Seat) and Scott Ignacio (Alternate Seat.)

#### **4. CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

**4a) Approval of the February 5, 2018 Regular Meeting Summary Minutes**

**4b) Approval of the February 2018 Claims and Financial Report**

**4c) Ratification of the signed 2018 Lease Agreement between the City of Ukiah and Mendocino LAFCo for office space at the Ukiah Valley**

**Conference Center.**

#### **5. PUBLIC HEARING ITEMS**

Public Hearings are scheduled for Commission consideration and possible adoption of items. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at:

<http://mendolafco.org/meeting-documents-2018>

No Public Hearings this month.

(3-5-18 Agenda Continued...)

## 6. WORKSHOP ITEMS

Workshops are scheduled for Commission review of draft reports prior to the noticing for public hearing. The Commission is invited to discuss the draft reports and provide feedback to staff in anticipation of receiving final SOI Updates for formal action as part of a public hearing at a future meeting. No action will be taken by the Commission as part of the following items. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at:

<http://mendolafco.org/meeting-documents-2018>

- 6a) Covelo Fire Protection District Draft Sphere of Influence (SOI) Update
- 6b) Potter Valley Community Services District Draft Sphere of Influence (SOI) Update
- 6c) Mendocino Fire Protection District Draft Sphere of Influence (SOI) Update
- 6d) Redwood Valley-Calpella Fire Protection District Draft Sphere of Influence (SOI) Update
- 6e) Hopland Fire Protection District Draft Sphere of Influence (SOI) Update
- 6f) Preliminary Draft Budget and Work Plan for Fiscal Year 2018-19

## 7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

### 7a) Proposed Executive Officer Services Contract Amendment and Agreement

The Commission will consider 1) a contract amendment with Hinman & Associates Consulting, and 2) revisions to and renewal of the Executive Officer Services Agreement that expires June 30, 2018.

### 7b) Recommendation of New Financial Institution for Reserve Fund

The Commission will consider moving its reserve fund to a new financial institution.

### 7c) LAFCo's Evolving Mission; New Laws, Requirements, and Transparency

EO Hinman will provide a report on the CALAFCO course, highlighting relevant issues and suggestions for implementation.

## 8. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

- 8a) Work Plan, Current and Future Proposals (Written)
- 8b) Correspondence (copies provided upon request)
  - SDRMA letter of appreciation
- 8c) Executive Officer's Report (Verbal)
- 8d) Committee Reports (Verbal)
- 8e) Commissioner Reports, Comments or Questions (Verbal)
- 8f) CALAFCO Business and Legislative Report

## ADJOURNMENT

The next Regular Commission Meeting is scheduled for Monday, April 2, 2018 at 9:00 AM in the County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting. Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.