

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

Telephone: (707) 463-4470 | Fax: (707) 462-2088 | E-mail: eo@mendolafco.org | Web: www.mendolafco.org

COMMISSIONERS

Gerald Ward, Chair & Treasurer
Public Member

Carre Brown, Vice Chair
County Board of Supervisors

John Huff
(to be sworn in Feb 2019)
Mendocino Coast Recreation and Park District

Scott Ignacio, Alternate
Point Arena City Council

John McCowen
County Board of Supervisors

Tony Orth
Brooktrails Township CSD

Vacant
City Representative

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

Carol Rosenberg, Alternate
Public Member

Ted Williams, Alternate
(to be sworn in Feb 2019)
County Board of Supervisors

Vacant, Alternate
City Representative

STAFF

Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Elizabeth Salomone

Counsel
Scott Browne

Regular Meetings

First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

Executive Committee Meeting

A G E N D A

Monday, January 28, 2019 11:00 am

Ukiah Valley Conference Center, Chardonnay Room
200 S School Street, Ukiah, CA 95482

1. CALL TO ORDER & ROLL CALL

Chair Jerry Ward, Vice Chair Carre Brown, and Scott Ignacio

2. MATTERS FOR DISCUSSION & POSSIBLE ACTION

2a) Approval of the December 3, 2018 Executive Committee Minutes

2b) 2018-19 Mid-Year Budget Review and 2019-20 Budget Development

Review of the current fiscal year budget and actual expenditures as well as a discussion on developing a draft budget and priorities for FY 2019-2020.

2c) Commissioner Terms, Seats, Vacancies Review

Staff to present a review of procedures for selection of Commissioners as outlined by Cortese-Knox-Hertzberg.

2d) Update on Landowner-Mendocino Coast Healthcare District Concerns

Staff to present update on the Landowner concerns regarding their inclusion in the Mendocino Coast Healthcare District boundaries.

2e) State Controller's Office Notice of Inactive Districts

Staff to present information and steps forward in response to notice of inactive district from the State Controller's Office.

2f) Items for Future Meetings

Discussion opportunity for potential agenda items at future Commission and/or Committee meetings.

3. INFORMATION AND REPORT ITEMS

3a) Executive Officer Report

ADJOURNMENT

The next Regular Commission Meeting is scheduled for
Monday, February 4, 2019
in the County Board of Supervisors Chambers,
501 Low Gap Road, Ukiah, California

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Kevin Doble
Ukiah City Council

Gerardo Gonzalez
Willits City Council

John McCowen
County Board of Supervisors

Theresa McNerlin
Ukiah Valley Sanitation District

Tony Orth
Brooktrails Township CSD

Scott Ignacio, Alternate
Point Arena City Council

Dan Hamburg, Alternate
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of Supervisors Chambers
501 Low Gap Road

Agenda Item 2a

Executive Committee Minutes

Monday, December 3, 2018

County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

1. CALL TO ORDER & ROLL CALL

Vice Chair Brown called the meeting to order at 11:12am

Members Present: Commissioners Carre Brown, Kevin Doble, Gerald Ward

Staff Present: Uma Hinman, Elizabeth Salomone

2. MATTERS FOR DISCUSSION & POSSIBLE ACTION

2a) Approval of the November 5, 2018 Executive Committee Minutes

Upon motion by Commissioner Doble and second by Commissioner Brown, the Executive Committee meeting minutes of November 5, 2018 were approved by roll call vote:

Ayes: Commissioners Brown and Doble

Abstain: Commissioner Ward

2b) Fire Services Out of Area Service Agreements

No further discussion required after Regular Commission meeting.

2c) Mendocino Coast Hospital District MSR/SOI Update

No further discussion required after Regular Commission meeting.

2d) Items for Future Meetings

None were requested.

3. INFORMATION AND REPORT ITEMS

3a) Executive Officer Report

EO Hinman reported on clarification of Robert's Rules of Order.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:00am.

**MENDOCINO
Local Agency Formation Commission**

Staff Report

DATE: January 28, 2019
 TO: Mendocino Local Agency Formation Commission Executive Committee
 FROM: Uma Hinman, Executive Officer
 SUBJECT: Mid-Year Budget Review and Preliminary Budget Priorities for FY 2019-20

RECOMMENDATION

Staff recommends the following:

1. Receive report and file.
2. Provide direction to staff on items for the balance of the fiscal year.
3. Provide direction to staff regarding preliminary FY 2019-20 budget priorities and estimates.

MID-YEAR BUDGET REVIEW

Mid-year budget reviews are intended to review expenses and revenues half-way through a budget year to help determine if any adjustments need to be made in order to keep within an adopted budget. This budget review will also assist staff in developing the next fiscal year budget and provide information to the member agencies regarding the likely cost of their contribution to LAFCo for their next budget year (2019-20), which many of the jurisdictions will start work on shortly. The budget status does not indicate any shortfalls and no adjustments are recommended at this time.

Staff continues to work with Pehling & Pehling, Inc. on the FY 2017/18 audit.

Overview of Mid-Year Budget

The mid-year budget review is an opportunity to review itemized operating expenses and make adjustments as necessary. Staff has prepared the attached multi-year budget comparison. Notes to the budget review to date:

1. As shown in Attachment 1, the Commission adopted a FY 2018/19 budget of \$150,270.

Mid-Year Expense Summary	Adopted	Mid-Year Total	% of total
Staffing Total	70,560	32,776	46
Services and Supplies Total	44,710	24,524	55
Work Plan Total	35,000	23,372	67
Expense Total	150,270	80,672	54

2. Revenues received to date include \$134,855 in apportionment fees. Revenues projected for this budget included apportionment and funds as follows:
 - \$45,000 each for Cities/County/Special Districts; a total of \$135,000
 - \$8,150 cash balance from the previous FY
 - \$7,120 from reserves

3. Expenses as of December 31, 2018 were \$80,672, generally related to Work Plan, staffing and office operation.
 - Staffing
 - Approximately \$10,000 remaining in Work Plan to finish up four MSR/SOI Updates
4. Reserves are at \$90,346
 - \$50,000 for legal reserves; consistent with policy
 - \$40,346 for operational reserves; policy dictates 25% of operational budget (\$37,568)

Work Plan Status

Staff time to date on MSR/SOI updates has largely focused on coordinating with affected agencies to assure that information presented to the Commission accurately reflects the agency’s services and functions, and also contains an appropriate level of detail/analysis to make the required determinations. Addressing these issues ensures that LAFCo records for each agency are organized and correct with miscellaneous issues identified and addressed. Staff has continued to focus on establishing and/or updating spheres of influence (SOIs) per Cortese-Knox-Hertzberg statutes.

Difficulties in keeping the work plan progressing on schedule is primarily related to delays in obtaining requested information from the agencies. Staff continues to outreach to agencies and work to keep the work plan moving forward. Progress on the Work Plan is summarized below.

Remaining Work Plan Tasks 2018-19	Status (% complete)
City of Willits	85
Fort Bragg Rural FPD	80
Brooktrails CSD	75
Ukiah Valley FD	25

Staffing Tasks in first half of FY 2018/19

The first part of this FY has been busy with responding to inquiries and researching issues brought forward by special districts and landowners. Additionally, there were two unfunded, state mandates that staff have completed and are working through.

- RDA Oversight Committee Special District Selection – mandated, unfunded
- State Controller’s Office inactive district process – mandated, unfunded
- Mendocino Coast Healthcare District/Landowner boundary concerns
- Albion-Little River Fire Protection District board member meeting and correspondence
- Millview County Water District/Masonite property annexation discussion
- Ukiah Valley Sanitation District/landowner annexation discussions
- Mendocino Voice “Gears of Democracy” project participation
- Covelo Cemetery District Board meeting attendance at their request

Anticipated Challenges/Projects for Remainder of FY 2018/19

- CSA 3 inactive district status determination and possible dissolution
- Mendocino Coast Healthcare District detachment proposal and concurrent minor MSR update and SOI amendment
- Potential Millview County Water District annexation
- Anderson Valley CSD activation of latent powers for water and wastewater services

PRELIMINARY FY 2019-20 BUDGET PRIORITIES

Work Plan

Staff has reviewed the 5-Year Rolling Work Plan and also considered inquiries regarding potential annexations, and recommends the following MSR/SOI Updates for FY 2019-20.

Proposed Work Plan Tasks 2019-20
Ukiah Valley Sanitation District (??)
Mendocino City CSD (2008)
Covelo Community Services District (2010)

Staff had previously proposed preparing the City of Ukiah and Ukiah Valley Sanitation District MSR/SOI updates for the same year. However, several property owners have contacted staff regarding proposed annexations into the UVSD, which cannot be considered until the MSR/SOI has been updated. It is likely that the UVSD SOI Update will trigger CEQA review.

The City of Ukiah is initiating its General Plan Update this year and it will likely be a couple of years in process. Initial discussions with the City of Ukiah was to coordinate the General Plan Update and SOI Update so as to save on planning efforts and CEQA costs.

Because we have a number of MSR/SOI updates to prepare within the Ukiah Valley area, it would be beneficial to prepare a comprehensive growth analysis so as to allow for a regional overview of the growth potential for the valley. The City of Ukiah, UVSD and five area water districts would then tier off the analysis. Staff is coordinating with City staff to ascertain the possibility of coordinating it with the City of Ukiah's General Plan Update efforts.

Options for FY 2019-20 Budget

Initial thoughts on the FY 2019/20 budget development:

- In order to keep reserve balances consistent with policy, reserves can no longer be depended on to balance the annual budget and bridge the gap between expenses over revenues.
- CKH requires that the budget remain the same, at a minimum, than the previous year's budget.
- To provide for the existing \$150,000 budget level, apportionment fees would need to be raised to \$50,000 for each of the three agency categories – a 33% increase.
- To reduce costs:
 - Move to Commission meetings every other month instead of monthly
 - Focus staff time/budget on responding to inquiries, limiting outreach and operations improvements
 - Amend the General Information line item on the current Fee Schedule to provide a cap on staff time dedicated to public assistance and responding to member agency inquiries and create a Fee Schedule line item for Staff Consultation with a minimum deposit of 2 hours to recoup costs for more in-depth research.

The attached preliminary FY 2019-20 budget, basic services, and 5-Year Rolling Work Plan are an initial look at proposed operational costs and estimated revenues. Staff is requesting direction from the Executive Committee for development of the budget.

NEXT STEPS

Budget development steps set forth in the Mendocino LAFCo Policies and Procedures (Chapter 5) and Government Code Section 56381(a).

Preliminary Budget and Proposed Work Plan – March

- Executive Officer prepare Preliminary Budget and Work Plan prior to March 1st
- Preliminary Budget and Work Plan submitted to the Executive Committee during March for review, input, comment
- Include anticipated revenues and expected expenditures by line item
- Work Plan include narrative of expected work products to be accomplished during the fiscal year

Proposed Budget and Work Plan – April 1, 2019

- Present Proposed Budget and Work Plan to full Commission at April meeting
- Noticed public hearing for adoption of the Proposed Budget and Work Plan
- Distribute to member agencies (County, cities, special districts)

Final Budget and Work Plan – June 3, 2019

- Noticed public hearing for adoption of the final budget
- Distributed to member agencies (County, cities, special districts).

Attachments: 1) FY 2018/19 Adopted Budget
2) Mid-Year Budget Review Spreadsheet
3) Preliminary FY 2019-20 budget, basic services, and 5-Year Rolling Work Plan

Resolution No. 2017-18-08
of the Mendocino Local Agency Formation Commission

Adopting the
Final Budget and Work Plan for Fiscal Year 2018-19

WHEREAS, the Mendocino Local Agency Formation Commission, hereinafter referred to as the "Commission", annually adopts a proposed budget by May 1st and a final budget by June 15th to fulfill its purposes and functions that are set by State law; and

WHEREAS, the Executive Officer has given sufficient notice of a public hearing to be conducted by the Commission in the form and manner prescribed by law; and

WHEREAS, the Commission heard and fully considered all oral and written testimony submitted and presented on the proposed budget and work plan for fiscal year 2018-19, including the Executive Officer's report and recommendations, at a public hearing held on April 2, 2018; and

WHEREAS, the Commission heard and fully considered all the evidence presented at a public hearing held on the final budget for fiscal year 2018-19 on May 7, 2018.

NOW, THEREFORE, the Mendocino Local Agency Formation Commission does hereby RESOLVE, DETERMINE, and ORDER as follows:

1. The Commission hereby approves a Final Budget for fiscal year 2018-19 in the amount of \$150,270, as set forth in Exhibit A, attached hereto; and
2. Finds that the Final Budget as set forth in Exhibit A, attached hereto, will not result in reductions in staffing or program costs to such an extent that the Commission would be impeded from fulfilling the purpose and programs of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000; and
3. The final budget allows the Commission to fulfill its prescribed regulatory and planning duties; and

BE IT FURTHER RESOLVED that the Commission directs the Executive Officer to distribute the Final Budget, as adopted, to all member agencies and the County Auditor-Controller.

The foregoing Resolution was passed and duly adopted at a regular meeting of the Mendocino Local Agency Formation Commission held on this 7th day of May 2018, by the following vote:

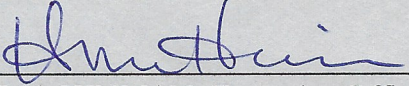
AYES: Commissioners Brown, Doble, Gonzalez, McCowen, McNerlin, Orth, and Ward

NOES:

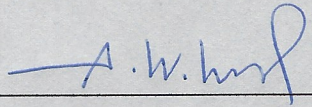
ABSTAIN:

ABSENT:

ATTEST:



UMA HINMAN, Executive Officer



GERALD WARD, Chair

Mendocino Local Agency Formation Commission

Final Operating Budget FY 2018-2019

LINE #	ACCOUNT #	DESCRIPTION	FY 2017-18 Adopted	FY 2018-19 Final
1	REVENUE			
2	4000	LAFCO Apportionment Fees	\$ 120,000	\$ 135,000
3	4100	Service Charges	\$ -	\$ -
4	4800	Miscellaneous	\$ -	\$ -
5	4910	Interest Income	\$ 120	\$ 120
6	Revenue Total		\$ 120,120	\$ 135,120
7	EXPENSES			
8	5300	Basic Services	\$ 66,815	\$ 70,560
9	5500	Rent	\$ 5,360	\$ 5,360
10	5600	Office Expenses	\$ -	\$ -
11	5601	Office Supplies	\$ 800	\$ 800
12	5603	Photocopy	\$ 1,000	\$ 1,000
13	5605	Postage	\$ 300	\$ 400
14	5607	Office Equipment	\$ 1,250	\$ 1,250
15	5700	Internet & Website Costs	\$ 1,300	\$ 1,300
16	5900	Publication and Legal Notices	\$ 2,000	\$ 2,000
17	6000	Televising Meetings	\$ 3,000	\$ 3,000
18	6100	Audit Services	\$ 3,100	\$ 3,100
19	6200	Bookkeeping	\$ 4,800	\$ 4,000
20	6300	Legal Counsel	\$ 7,200	\$ 7,200
21	6400	A-87 Costs County Services	\$ 1,100	\$ -
22	6500	Insurance-General Liability	\$ 1,000	\$ 1,000
23	6600	Memberships (CALAFCO/CSDA)	\$ 2,200	\$ 2,300
24	6670	Contract with County (GIS, IT support)	\$ 5,000	\$ 3,500
25	6740	In-County Travel & Stipends	\$ 2,000	\$ 2,000
26	6750	Travel & Lodging Expense	\$ 4,000	\$ 3,000
27	6800	Conferences (Registrations)	\$ 3,000	\$ 3,000
28	7000	Work Plan (MSRs and SOIs)	\$ 45,000	\$ 35,000
29	9000	Special District Training Support	\$ -	\$ 500
30	Operating Expense Total		\$ 160,225	\$ 150,270
31				
32	REVENUE/EXPENSE DIFFERENCE		\$ (40,105)	\$ (15,150)
33	<i>(Negative balance indicates use of fund balance)</i>			

Mendocino LAFCO MSR/SOI 5-Year Rolling Work Plan (FY 2018/19 - 2022/23)		
<p>Project Scope: The schedule and budget for each project identified in this Work Plan is an <u>estimate</u> based on receiving complete information from applicable agencies within a reasonable time frame and minimal controversy through the public review process. Each study is assumed to consist of a combined MSR and SOI Update. Budget estimates reflect the anticipated staff time to: coordinate a response to the Request for Information (RFI), draft the study for agency review and make revisions, prepare the study for the Public Workshop and Public Hearing process and make revisions, and file a Notice of Exemption for CEQA compliance. A separate budget will be prepared for studies subject to Negative Declaration or EIR analysis.</p>		
<p>Rolling Plan: The estimated annual Work Plan tasks and budget may roll over into the following fiscal year depending on overall staff workload and the level of agency responsiveness. It is advised that this Work Plan be viewed as a guideline that is subject to change. This Work Plan will be reviewed mid-year and revised to account for a more refined level of detail related to the anticipated scope of work for individual projects.</p>		
Year Adopted	Service Provider	Estimated Budget
Fiscal Year 2018/19		
2011	Fort Bragg Rural FPD	\$ 5,000
2013	Ukiah Valley FPD	\$ 5,000
2010	Covelo CSD	\$ 5,000
2008	Mendocino City CSD	\$ 8,000
2008	Mendocino Coast Rec & Park District	\$ 8,000
n/a	Mutual Water Companies (9) - profiles and maps only	\$ 2,000
n/a	Lighting Districts (11? Discovery Only)	\$ 1,000
n/a	CSAs (10? Discovery Only)	\$ 1,000
<i>Estimated Subtotal</i>		\$ 35,000
Fiscal Year 2019/20		
2012	City of Ukiah	\$ 20,000
??	Ukiah Valley Sanitation District	\$ 20,000
n/a	Lighting Districts (needs research)	TBD
n/a	CSAs (needs research)	TBD
<i>Estimated Subtotal</i>		\$ 40,000
Fiscal Year 2020/21		
2015	City of Point Arena	\$ 8,000
2015	Anderson Valley CSD	\$ 7,500
2015, 2016	Water/Wastewater Districts (14)	\$ 20,000
<i>Estimated Subtotal</i>		\$ 35,500
Fiscal Year 2021/22		
2016	Hopland PUD	\$ 7,500
2016	Mendocino Health Care District	\$ 7,500
2016	Mendocino County RCD	\$ 5,000
2016	Noyo Harbor District	\$ 7,500
2017	Cemetery Districts (8)	\$ 8,000
<i>Estimated Subtotal</i>		\$ 35,500
Fiscal Year 2022/23		
2018	City of Fort Bragg	\$ 8,000
2018	Brooktrails Township CSD	\$ 7,500
2018	Fire Districts (16)	\$ 20,000
<i>Estimated Subtotal</i>		\$ 35,500

Fire Districts

- Albion-Little River FPD
- Comptche CSD
- Covelo FPD
- Elk CSD
- Fort Bragg Rural FPD
- Hopland FPD
- Leggett Valley FPD
- Little Lake FPD
- Long Valley FPD
- Mendocino FPD
- Piercy FPD
- Potter Valley CSD
- Redwood Valley-Calpella FPD

- Redwood Coast FPD
- South Coast FPD
- Ukiah Valley FPD

Cemetery Districts

- Anderson Valley CD
- Cemetery District of the Redwoods
- Covelo Public CD
- Hopland CD
- Mendocino-little River CD
- Potter Valley CD
- Russian River CD
- Westport-Ten Mile CD

Water Districts

- Calpella CWD
- Caspar South WD
- EIK CWD
- Gualala CSD
- Irish Beach WD
- Laytonville CWD
- Millview CWD
- Pacific Reefs WD
- Redwood Valley CWD
- Round Valley CWD
- Russian River FCD
- Westport CWD
- Willow CWD
- Potter Valley ID

Mendocino Local Agency Formation Commission
FY 2018-19 Budget and Application Tract

Acct #	Task	FY 18-19 Budget	1st Qtr Subtotals	October	Nov	Dec	2nd Qtr Subtotal	Year to Date	Remaining Budget	% to Date
EXPENSES										
5300	Basic Services - EO/Analyst/Clerk	\$70,560	\$14,985.00	\$5,285.50	\$7,107.00	\$4,998.00	\$17,390.50	\$32,775.50	\$37,784.50	46%
5300	Unfunded Mandates (SCO Inactive Districts)					\$400.00	\$400.00			
5500	Rent	\$5,360	\$1,335.00	\$445.00	\$445.00	\$455.00	\$1,345.00	\$2,680.00	\$2,680.00	50%
5600	Office Expenses	\$3,450	\$411.33	\$74.74	\$320.25	\$49.72	\$444.71	\$856.04	\$2,593.96	25%
5700	Internet & Website Costs	\$1,300	\$1,081.24				\$0.00	\$1,081.24	\$218.76	83%
5900	Publication & Legal Notices	\$2,000	\$557.45				\$0.00	\$557.45	\$1,442.55	28%
6000	Televising Meetings	\$3,000	\$384.48		\$165.96	\$235.11	\$401.07	\$785.55	\$2,214.45	26%
6100	Audit Services	\$3,100	\$1,550.00				\$0.00	\$1,550.00	\$1,550.00	50%
6200	Bookkeeping	\$4,000	\$2,220.50	\$42.00	\$21.00	\$181.00	\$244.00	\$2,464.50	\$1,535.50	62%
6300	Legal Counsel (S Browne)	\$7,200	\$1,800.00	\$600.00	\$600.00	\$600.00	\$1,800.00	\$3,600.00	\$3,600.00	50%
6400	A-87 Costs County Services	\$0	\$0.00				\$0.00	\$0.00		
6500	Insurance - General Liability	\$1,000	\$0.00				\$0.00	\$0.00	\$1,000.00	0%
6600	Memberships (CALAFCO/CSDA)	\$2,300	\$925.00	\$1,377.00			\$1,377.00	\$2,302.00	\$-2.00	100%
6670	GIS Contract with County	\$3,500	\$1,068.85				\$0.00	\$1,068.85	\$2,431.15	31%
6740	In-County Travel & Stipends	\$2,000	\$305.07	\$0.00	\$278.07	\$178.07	\$456.14	\$761.21	\$1,238.79	38%
6750	Travel & Lodging Expenses	\$3,000	\$0.00	\$3,062.52	\$1,155.59		\$4,218.11	\$4,218.11	\$-1,218.11	141%
6800	Conferences (Registrations)	\$3,000	\$2,600.00				\$0.00	\$2,600.00	\$400.00	87%
7000	Work Plan (MSRs and SOIs)	\$35,000	\$14,313.50	\$4,590.00	\$2,972.00	\$1,496.00	\$9,058.00	\$23,371.50	\$11,628.50	67%
9000	Special District Training Support	\$500	\$0.00				\$0.00	\$0.00	\$500.00	0%
Monthly/ Year to Date Totals		\$150,270.00	\$43,537.42	\$15,476.76	\$13,064.87	\$8,592.90	\$37,134.53	\$80,671.95	\$69,598.05	54%
APPLICATIONS										
		BALANCE	1st Qtr Subtotals	October	Nov	Dec	2nd Qtr Subtotal	Year to Date	Remaining Budget	
A-2009-8001	Irish Beach WD Moores Annexation	\$-610.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-610.56	
P-2014-8010	City of Ukiah Detachment of UVSD lands	\$1,532.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,532.75	
Applications to Date Totals		\$922.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
EXPENSES AND APPLICATION TOTALS			\$43,537.42	\$15,476.76	\$13,064.87	\$8,592.90	\$37,134.53	\$80,671.95		

Operations (Checking) Account Balance	\$	23,472.68					from statement as of	12/30/2018
Legal Reserve Balance	\$	50,000.00					from statement as of	12/30/2018
Operations Reserve Balance	\$	40,345.89					from statement as of	12/30/2018
County of Mendocino Account Balance	\$	50,401.58					from statement as of	11/19/2018

Mendocino Local Agency Formation Commission
DRAFT Budget FY 2018-2019

ACCOUNT #	DESCRIPTION	FY 2014-15 Adopted	FY 2014-15 Actual	FY 2015-16 Adopted	FY 2015-16 Actual	FY 2016-17 Adopted	FY 2016-17 Actual	FY 2017-18 Adopted	FY 2017-18 Actual	FY 2018-19 Adopted	FY 2018-19 Actual to Date	FY 2019-20 Proposed
REVENUE												
<i>Anticipated Cash Balance</i>												\$ 6,300
4000	LAFCO Apportionment Fees	\$ 135,000	\$ 120,000	\$ 125,000	\$ 135,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 110,000	\$ 135,000	\$ 134,855	\$ 150,000
4100	Service Charges	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4800	Miscellaneous	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4910	Interest Income	\$ 500	\$ 60	\$ 128	\$ 232	\$ 120	\$ 140	\$ 120	\$ 465	\$ 120	\$ 120	\$ 350
Revenue Total		\$ 147,600	\$ 132,276	\$ 125,128	\$ 135,232	\$ 120,120	\$ 120,140	\$ 120,120	\$ 110,465	\$ 135,120	\$ 134,975	\$ 150,350
<i>Estimated Operating Total</i>												\$ 156,650
EXPENSES												
5300	Basic Services	\$ 55,000	\$ 56,282	\$ 59,000	\$ 60,218	\$ 65,680	\$ 68,716	\$ 66,815	\$ 69,755	\$ 70,560	\$ 32,776	\$ 72,060
5500	Rent	\$ 6,100	\$ 5,355	\$ 5,035	\$ 5,035	\$ 5,160	\$ 5,188	\$ 5,360	\$ 5,255	\$ 5,360	\$ 2,680	\$ 5,460
5502	Office Space	\$ -	\$ -	\$ 4,675	\$ 4,675	\$ 4,800	\$ 4,828	\$ 5,000	\$ -	\$ 5,000	\$ 2,500	\$ 5,000
5503	Work Room	\$ -	\$ -	\$ 360	\$ 360	\$ 360	\$ 360	\$ 360	\$ -	\$ 360	\$ 180	\$ 360
5600	Office Expenses	\$ 3,100	\$ 1,450	\$ 3,500	\$ 2,991	\$ 2,238	\$ 2,463	\$ 3,350	\$ 1,955	\$ 3,450	\$ 856	\$ 2,700
5601	Office Supplies (petty cash)	\$ -	\$ -	\$ 700	\$ 735	\$ 700	\$ 1,109	\$ 800	\$ -	\$ 800	\$ -	\$ 800
5603	Photocopy	\$ -	\$ -	\$ 1,000	\$ 1,345	\$ 1,000	\$ 707	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000
5605	Postage	\$ -	\$ -	\$ 300	\$ 766	\$ 300	\$ 410	\$ 300	\$ -	\$ 400	\$ -	\$ 400
5607	Office Equipment	\$ -	\$ -	\$ 1,500	\$ 145	\$ 238	\$ 238	\$ 1,250	\$ -	\$ 1,250	\$ -	\$ 500
5700	Internet & Website Costs	\$ 920	\$ 1,038	\$ 1,200	\$ 1,267	\$ 1,200	\$ 979	\$ 1,300	\$ 25	\$ 1,300	\$ 1,081	\$ 1,200
5900	Publication and Legal Notices	\$ 1,950	\$ 3,144	\$ 2,000	\$ 1,883	\$ 2,000	\$ 1,735	\$ 2,000	\$ 924	\$ 2,000	\$ 557	\$ 2,000
6000	Televising Meetings	\$ 1,760	\$ 1,480	\$ 1,700	\$ 1,030	\$ 2,900	\$ 2,903	\$ 3,000	\$ 1,772	\$ 3,000	\$ 786	\$ 3,000
6100	Audit Services	\$ 3,000	\$ 1,475	\$ 3,025	\$ 4,575	\$ 3,025	\$ 3,000	\$ 3,100	\$ 3,100	\$ 3,100	\$ 1,550	\$ 3,500
6200	Bookkeeping	\$ 4,100	\$ 4,117	\$ 4,800	\$ 4,819	\$ 4,800	\$ 2,242	\$ 4,800	\$ 4,443	\$ 4,000	\$ 2,465	\$ 4,500
6300	Legal Counsel	\$ 6,000	\$ 5,005	\$ 6,000	\$ 6,180	\$ 6,000	\$ 6,121	\$ 7,200	\$ 7,200	\$ 7,200	\$ 3,600	\$ 7,200
6400	A-87 Costs County Services	\$ 6,000	\$ -	\$ 2,010	\$ -	\$ 1,060	\$ 1,060	\$ 1,100	\$ 123	\$ -	\$ -	\$ -
6500	Insurance-General Liability	\$ 1,050	\$ 1,939	\$ 1,000	\$ 807	\$ 1,000	\$ 987	\$ 1,000	\$ 894	\$ 1,000	\$ -	\$ 1,100
6600	Memberships (CALAFCO/CSDA)	\$ 1,755	\$ 2,635	\$ 2,000	\$ 1,996	\$ 2,100	\$ 2,130	\$ 2,200	\$ 1,299	\$ 2,300	\$ 2,302	\$ 2,750
6670	GIS Contract with County (Counsel training, IT support)	\$ -	\$ -	\$ -	\$ -	\$ 3,622	\$ 1,935	\$ 5,000	\$ 3,272	\$ 3,500	\$ 1,069	\$ 2,500
6740	In-County Travel & Stipends	\$ 1,500	\$ 255	\$ 2,000	\$ 1,949	\$ 2,500	\$ 2,306	\$ 2,000	\$ 1,580	\$ 2,000	\$ 761	\$ 4,000
6750	Travel & Lodging Expense	\$ 6,000	\$ 1,251	\$ 2,500	\$ 1,487	\$ 2,500	\$ 1,805	\$ 4,000	\$ 2,014	\$ 3,000	\$ 4,218	\$ 3,500
6800	Conferences (Registrations)	\$ 3,000	\$ 1,021	\$ 3,000	\$ 1,876	\$ 1,250	\$ 1,216	\$ 3,000	\$ 2,231	\$ 3,000	\$ 2,600	\$ 3,000
7000	Work Plan (MSRs and SOIs)	\$ 34,000	\$ 30,015	\$ 47,000	\$ 46,999	\$ 54,000	\$ 28,553	\$ 45,000	\$ 45,155	\$ 35,000	\$ 23,372	\$ 41,250
9000	Special District Training Support	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 160	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -
Operating Expense Total		\$ 135,235	\$ 124,161	\$ 152,070	\$ 143,497	\$ 171,505	\$ 143,802	\$ 160,225	\$ 150,997	\$ 150,270	\$ 80,673	\$ 159,720
REVENUE/EXPENSE DIFFERENCE		\$ 365	\$ (9,208)	\$ (26,942)	\$ (8,265)	\$ (51,385)	\$ (23,661)	\$ (40,105)	\$ (40,532)	\$ (15,150)	\$ 54,302	\$ (3,070)
<i>(Negative balance indicates use of fund balance)</i>												

Unreserved/Unrestricted Fund Balance (estimated for end of FY 2018-19)

Anticipated Cash Balance	\$ 6,300
Anticipated Work Plan roll over for FY 2019-20	\$ -
Total Unreserved/Unrestricted Funds	\$ 6,300

Reserve Fund Balance (as of 12/31/18)

SBMC (December 30, 2018)	\$ 23,472.68
County Treasury (November 19, 2018)	\$ 50,401.58
Apportionment outstanding (December 31, 2018)	\$ 520.00
Subtotal Fund Balance, not including reserves (December 31, 2018)	\$ 74,394.26
Application Deposit Held - City of Ukiah Detachment/UVCS	\$ (1,532.75)
Total Available Fund Balance, not including reserves (December 31, 2018)	\$ 72,861.51

**Basic Services Contract
FY 2019-20 Proposed Tasks**

Tasks	Description & Assumptions	Estimated Budget FY 2019-20
Baseline Tasks		
Office hours/Administrative duties	Clerk duties not related to projects; office hours; public assistance; PRA requests; budget development, tracking, amendments; accounts payable, QuickBooks; annual audit; EO correspondence; response to requests for Agency Comments for projects and/or environmental documents routed to LAFCo for review, etc.; carrying out Commission direction.	\$ 40,260
Commission & Subcommittee Meetings	Commission & Subcommittee meeting attendance (2/month); agenda packet development, staff reports, presentations, minutes.	\$ 24,000
Consult Legal Counsel	Contract allows for a minimum of 2 hours per month.	Existing Contract
Application Processing	Process change of organization or reorganization applications from Cities and/or Special Districts to modify existing powers and/or annex/detach territory from agency boundaries.	Paid by applicant
Work Plan Support	Prepare and distribute Public Notices, development of staff reports specifically related to MSR/SOI studies, presentation at Commission meetings for Public Workshops and Public Hearings.	\$ 3,500
Policy Development	Prepare expedited process for out-of-area fire services; policy amendment and development as needed.	\$ 3,500
Transparency Improvements to Website	Assess/implement website improvements (JPAs, Special Districts, etc.); Post JPA Agreements on website (SB 1266).	\$ 800
Subtotal		\$ 72,060
Proposed Tasks for Consideration		
File Management	Develop file management system; systematically organize files.	\$ 2,500
File Scanning Project (future)	Consider a comprehensive hardcopy file scanning project.	TBD
Manual Development	Clerk's Manual, Commissioner's Manual, Office Procedures Manual.	\$ 3,500
Outreach to Member Agencies (1 County/4 cities/51 special districts)	EO attend two member agency meetings per month, connected to MSR/SOI updates when possible.	\$ 7,200
Strategic Planning	Strategic Planning session and development of a strategic plan and/or policies.	TBD
Training/Workshops	LAFCo hosted training for member agencies on various topics such as Ethics/AB 1234 compliance, Brown Act, Public Records Act, government transparency, websites, finances (budgets, audits, reserves policy, user fees, special taxes), etc.; or workshop with the general public on current regional issues such as projected growth and development pressures in the Ukiah Valley.	TBD
Grand Total		\$ 85,260

Mendocino LAFCo 5-Year Rolling Work Plan

FY 2019-20 through 2023-24

January 2019 Draft

Disclaimer: The schedule and cost for each study identified in this Work Plan is an estimate and is subject to change based on overall staff workload, agency responsiveness and timely provision of requested information, complexity of issues, and public controversy. Each study is assumed to consist of a combined MSR and SOI Update and be exempt from CEQA. A separate cost estimate will be prepared for studies subject to a Negative Declaration or EIR. The cost estimate reflects the minimum staff time to: coordinate a response to the Request for Information (RFI), draft the study for agency review and make revisions, prepare the study for one Public Workshop and Public Hearing and make revisions, and finalize the study to post online and mail to the subject agency. This Work Plan will be reviewed mid-year, or sooner as needed, and revised to account for a more refined level of detail related to the anticipated scope of work for specific studies. The estimated Work Plan schedule and costs may roll over to the next Fiscal Year.

Prior Study	Municipal Service Provider	Estimated Cost
Fiscal Year 2018-19 (Remaining budget)		
n/a	Mutual Water Companies Profile and Map (9)	\$ -
2015 (MSR)	City of Willits	\$ 2,495
2010	Brooktrails Township CSD	\$ 2,583
2011	Fort Bragg Rural FPD (Fort Bragg Fire Protection Authority JPA)	\$ 995
2013	Ukiah Valley FD (Ukiah Valley Fire Authority JPA)	\$ 4,191
2016	Mendocino Coast Healthcare District (<i>fee-based application</i>)	\$ -
Estimated Subtotal		\$ 10,264
Estimated Work Plan roll-over to FY 2019-20		\$ -
Fiscal Year 2019-20		
2008	Mendocino City CSD	\$ 10,000
??	Ukiah Valley Sanitation District	\$ 20,000
2010	Covelo CSD	\$ 7,500
	10% Contingency	\$ 3,750
Estimated Subtotal		\$ 41,250
Fiscal Year 2020-21		
2008	Mendocino Coast Recreation and Park District	\$ 8,000
2012	City of Ukiah	\$ 25,000
n/a	Lighting Districts Discovery Only (11?)	TBD
n/a	CSAs Discovery Only (10?)	TBD
	10% Contingency	\$ 3,300
Estimated Subtotal		\$ 36,300
Fiscal Year 2021-22		
2015	City of Point Arena	\$ 8,000
2015	Anderson Valley CSD	\$ 7,500
2015, 2016	Water/Wastewater Districts (14) - include Mutual Water Companies	\$ 20,000
	10% Contingency	\$ 3,550
Estimated Subtotal		\$ 39,050
Fiscal Year 2022-23		
2017	City of Fort Bragg	\$ 10,000
2016	Mendocino County Resource Conservation District	\$ 5,000
2016	Noyo Harbor District	\$ 8,000
2017	Cemetery Districts (8)	\$ 10,000
	10% Contingency	\$ 3,100
Estimated Subtotal		\$ 36,100
Fiscal Year 2023-24		
2016	Hopland PUD	\$ 8,000
2018	Brooktrails Township CSD	\$ 8,000
2018	Fire Districts (16)	\$ 10,000
2019	City of Willits	\$ 12,000
	10% Contingency	\$ 4,000
Estimated Subtotal		\$ 42,000

**Weger Ranch
18471 Orr Springs Rd.
Ukiah, CA 95482**

January 21, 2019

Board of Directors
Uma Hinman, Executive Director
Mendocino County LAFCO
200 S. School St. #2
Ukiah, CA 95482

Re: MCDH Detachment

Dear Board Members and Ms. Hinman:

On January 10, 2019, I met with the CEO and CFO of the Mendocino Coast District Hospital (MCDH) and their two consultants. I presented our side of the story regarding our desire to cooperatively remove the eastern arm of the Coast Hospital District from the burden of the Measure C parcel tax.

After presenting an hour's worth of facts and supporting legal citations, the short answer is that they had made up their minds before I got there. The Hospital management is not willing to work with us to remove the tax burden. Their rationale, supposedly on advice of legal counsel, is that such action would jeopardize Measure C. However, they did not present any legal citations supporting their position, or the citations that they cited did not apply.

At the end of my afternoon meeting, I explained that if they were not going to cooperate, we would proceed with the detachment ASAP and that this would be an expensive process for the landowners. They were under the misconception that we would have to wait several years for a new MSR before seeing a detachment.

Per the LAFCO Board's previous suggestion that I meet with the MCDH Board, I did go to the MCDH Board meeting that same evening to speak at public comment. (I had neither been previously notified that our issue would be on the agenda, nor had I been invited to speak to the Board).

After my meeting with the CEO, I was concerned that he was not fully explaining the situation to his Board. I presented each Board member with a packet supporting our position. I had three minutes to make my point. I showed them the map, gave an example of the tax burden, and asked the Board to reconsider. I am attaching an article from the Boonville newspaper describing the meeting more fully.

As an aside, the speaker before me pointed out that the hospital (including the bond measure funds) is running millions of dollars in debt each year and soon will no longer be able to borrow more money to keep the hospital open. After I spoke, I left. The one thing that struck me was how many people were in the audience. It was standing room only. The attached article explains what was really going on. The hospital may be headed for Receivership.

Regardless, the bottom line for our group is that we must proceed with the Detachment. I assume that even if MCDH goes into receivership, the tax burden will continue for the next 11 years. I am willing to pay the cost and fees for the Detachment process. The Hospital said they would not oppose it. However, Mr. Beak's letter makes me question that assertion.

I am aware of the substantial fees necessary to effectuate the Detachment. However there is one lingering issue that I would like to address---the CEQA issue. Ms. Hinman explained that a Negative Declaration could cost approximately \$5,000, while a Notice of Exemption from CEQA costs \$500. This is a substantial difference in expense to be borne by the landowners.

To determine if the Detachment involves CEQA I looked to the Statutes:

"The first step in determining whether a public agency action is subject to the provisions of CEQA is to determine whether the Action is a "project" as defined by PRC Section 21065. . . . a "project", as the whole of an action, has the potential for resulting in either direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment."


I strongly suggest that there will be no physical changes to the environment (either direct or indirect) as a result of redrawing the MCDH boundary. In fact, redrawing the boundary only reflects what is actually happening. Landowners in the area of the proposed Detachment would seek medical care in Ukiah irrespective of the boundary because it is the closest hospital. If one urgently needs medical services, one would rush to the closest hospital.

If LAFCO files a Notice of Exemption (which I would be happy to help prepare), and if no one challenges it, then in 30 days the CEQA issue is put to rest. We can then proceed with the other steps necessary to complete the Detachment.

The preparation of needed maps and itemization of the landowners whose parcels would be removed from the District boundaries has been completed. I am prepared to make whatever deposit is required.

I look forward to working with both Ms. Hinman and the LAFCO Board in swiftly concluding this process.

Best Regards,



Lisa Weger,
Weger Ranch

Lisa Weger

FROM THE ANDERSON VALLEY

Subject:

FW: mcdh

NEWS PAPER

WHISPERS OF DOOM

by Rex Gresset

It was a full house at Coast Hospital last Thursday night. Every seat was taken the Redwood Room, as the Hospital executive leadership met in the first post-election meeting to seat a new board of directors and face the music. In the November election the candidates had made their passionate pledges to keep the hospital open at all costs and aggressively committed themselves to reform, and innovation.

Last June regional voters enacted a self-inflicted parcel tax to save the only hospital on the remote Mendocino coast. The community bit the bullet and put their money on the table in reluctant support for the failing institution, as hemorrhaging red ink chronic deficits, a persistent a pervasive sense of substandard care and an impending state mandate to close the hospital for failure to comply with seismic standards in 2023 pushed the parcel tax over the top with a razor-thin victory. That was the context. This was the meeting where the rubber met the road. Amy McColley , Jessica Grinberg, John Redding , and Karen Arnold took their seats and looked down the barrel.

The meeting was intense. Doubtless across the city and across the region citizens were attentive to watch the meeting at home. I sat in the last row, next to Terry Vaughn of Mendocino Television, the private enterprise station that covers the meetings for free that we all depend on to know what the administration is doing, set up his camera in the corner. I assumed the camera was working. When I got home after the meeting I was anxious to review the meeting and dig into the intricacy of detail. I was dismayed to discover that coverage was limited to a protracted shot of a fire extinguisher and a few interesting camera verite moments as people filed into the room. With his customary media professionalism, Terry's Mendocino TV posted a notice that the station was experiencing technical difficulties.

The interested viewers at home missed quite a show. The first act featured reaction to the parcel tax. Some annoyed taxpayers who live hours closer to the patently superior health care at the apparently solvent hospital in Ukiah protested their parcel taxation by submitting a petition to withdraw from the Hospital District through the County's Local Area Formation Commission (LAFCo) accompanied by signatures and maps.

A very tedious recitation of tax law was also presented to the board by a consultant paid by the hospital proposing that all parcel tax annexation numbers be consolidated, reducing the number of taxable parcels. It would save some taxpayers money and possibly avoid litigation, but it would cost the hospital a chunk of the parcel tax windfall. The principle but by no means, the only beneficiary of consolidation would be Mendocino Redwood Company, the giant billion-dollar timberland owner and harvester who were dismayed to be facing \$90k a year to support the hospital. In communications with the consultant, they had apparently indicated their displeasure. It was the suggestion of the consultant that under consolidation the cost to MRC be reduced to around \$10k. The matter was deferred.

Then came the Collision. It was inevitable. It had been foretold in the election and anticipated by the executive administration. The hospital execs and a few loyal employees of the hospital staff forthrightly explained to the citizens in attendance and the new board that the hospital by-laws clearly gave the elected board of directors explicit authority over the legally subordinate hospital executive administration. But this basic concept was only in the eye of the beholder.

Hospital CEO Bob Edwards eloquently made the point that the complexity of a hospital was second only to a nuclear power plant. Very few indeed could understand it, he insisted. The long futile battle of the old board of directors to maintain and implement solid oversight of the hospital was necessarily wrong-headed, and the executives of the hospital were autonomous and independent of the board in their management of financial collapse. The room of concerned citizens did not buy it. The board didn't. The by-laws were affirmed and Mr. Edwards subsided in red-faced resignation.

Then they dropped the bomb.

Hospital Financial Officer Mike Ellis explained that the bonds which finance the hospital had been called by CalMortgage, the State insurance agency that insures the hospital bonds. The long-feared insolvency of the hospital and its collapse into receivership had only been averted by an emergency waiver. Mr. Ellis explained that the Hospital could fall into receivership at any time subject to the discretion of CalMortgage which had, to its grave misfortune, insured the hospital bonds.

Of the \$10 million of overall hospital debt, \$6 million was bond financed. The debt ratio and the current ratio were both below the required minimum. Receivership had been for the moment deferred by an emergency waiver, but alas. Financial Officer Ellis was abashed to report that debt ratio stood no chance of improvement and the hospital could pass into receivership and presumably draconian curtailment of services at the whim of the bond insurers. He was, however, optimistic that waivers on the hospital bond obligation could continue indefinitely. Yes, Virginia, there is a Santa Claus.

After these things, somewhat anticlimactically CEO Edwards amusingly recounted the struggles to maintain the failing physical structure and surprised some of the attendees by his estimate that basic repairs to keep the rain out and the doors open would require \$19 million.

Oh, sure. Just ask the bond holders or parcel taxpayers for another few million.

In the last act, a citizen in attendance remarked that the summary of employee costs presented in the agenda did not discriminate between payments to the executive and payments to the staff. I suspect she said that we will find that the administration of the Hospital is top heavy with overpaid executives and dragging along underpaid staff.

CFO Ellis looked blank, and new board member John Redding, charged as of this meeting with financial responsibility, winked at her. Yes, he literally winked, and suggested that, chuckle chuckle, maybe they could talk about that later.

It was a hell of a meeting.

**Weger Ranch
18471 Orr Springs Rd.
Ukiah, CA 95482**

January 21, 2019

Board of Directors
Uma Hinman, Executive Director
Mendocino County LAFCO
200 S. School St. #2
Ukiah, CA 95482

Re: Emergency Response Times

Dear Board Members and Ms. Hinman:

This letter is in response to Mr. Dave Beak's email to Ms. Hinman. I think it is important to note that Mr. Beak is an employee of the Mendocino Coast District Hospital. Upon reviewing his email, I contacted two people, each with over 40 years experience in the area of the proposed Detachment. Both individuals are intimately familiar with the historic workings of such emergency services in the area.

I spoke with the gentleman who, until his recent retirement, was the Fire Chief in Comptche for 25 years. He pointed out that Mr. Beak's letter really speaks to the response of the Comptche Fire Department. This is true and clearly this fire department is located in Comptche, not Fort Bragg, which is another 40 minute drive west and north from Comptche itself.

He also said that when he first began his career as Fire Chief, the theoretical dividing line between ambulance service from the coast and Ukiah was about Mile post 27 (which coincidentally is the location of our ranch—not the existing eastern boundary of the MCDH boundary, which is currently 6 miles east of our ranch). He notes that it soon became apparent to emergency responders that the ambulance response time from the Coast was significantly longer than from Ukiah. He emphasized that **the number one priority of emergency responders is the quickest response time.**

At that point and many years ago, he worked collaboratively with the involved parties, including the dispatchers at Howard Forest, to relocate the ambulance dispatch boundary to the intersection of Low Gap Rd. and Orr Springs Rd. He explained that this was done as a practical matter based upon which ambulance would best serve an area, not an official redrawing of boundaries. He also explained that the demarcation line could be altered by the involved parties. Clearly, if such actions were taken, the response times in our area would increase.

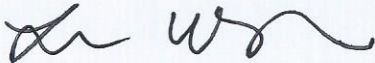
I have also attached a letter from Mr. Bill Johnson describing his experience. Mr. Johnson is a longtime resident and emergency services volunteer.

In my meeting with Hospital CEO Edwards, and subsequently in the newspaper reports quoting CFO Ellis, Hospital management insisted that they (and their ambulances) serve the area of the proposed Detachment. See <http://www.mendocinobeacon.com/new-board-hears-appeal-on-finances-talks-over-ceo-relations>

This flies in the face of existing facts. However, this assertion, if brought to fruition, poses a chilling reality for the landowners in the proposed Detachment area. It would take an ambulance departing from Fort Bragg over 2 hours and 40 minutes to transport me back to the Coast Hospital. On the other hand, it would take an ambulance sent from Ukiah about an hour and 10 minutes to transport me to the Ukiah Hospital.

In my opinion, the Coast Hospital's determination to hold onto our area (and the resulting tax income) is not motivated by quickest response time or providing optimum patient care, but by financial expediency. I think that these latest events make the case for immediate Detachment even more compelling for my family and my neighbors.

Best Regards,

A handwritten signature in black ink, appearing to read 'Lisa Weger', with a stylized flourish at the end.

Lisa Weger
Weger Ranch

WILLIAM G JOHNSON
21520 ORR SPRINGS ROAD
UKIAH, CA 95482

Jan 17, 2019

TO: MCDH Board of Directors
RE: Hospital District Boundary's

I have lived here for over 40 years. I wish to let you know that the small community that I live in is served by UVMC. When 911 is called the ambulance is dispatched from Ukiah.

The present district boundary is incorrect in that it includes my community. The parcel tax that has been implemented unfairly penalizes us for a service that we don't receive.

I have direct experience with emergency services to my area as I have been present at two incidents in which the ground transport by ambulance was provided by a Ukiah based unit. Both Cal Fire and UVMC are our area emergency services.

I would urge the BOD to remove our area (East past the Low Gap Road intersection with Orr Springs Rd) from your district boundary.

Thank you for your attention to this matter.

William G Johnson

Uma Hinman

From: David Beak <dbeak@mcdh.net>
Sent: Friday, January 11, 2019 12:24 PM
To: eo@mendolafco.org
Cc: Bob Edwards
Subject: Response question Orr Valley

UMA Hinman Executive Officer LAFCO,

It has been brought to my attention that the residents at 18471 Orr Springs Road have concerns regarding what Fire Department and which Ambulance service would respond to an emergency at their address.

I have been the Fire Chief of Comptche for one year and a CVFD member since 2009. In my time as a member the farthest East we have responded was to tanker truck off the road just west of the Montgomery Woods . I do not remember an ambulance ever making it to scene due to the patient being uninjured. CVFD has also responded to a wild land fire in the same general area.

In my search for clarity I called our County dispatch service at Howard Forrest and asked the dispatcher who he would dispatch to this address. The dispatcher accessed this address in his computer and stated that this address is very close to the borderline but that he would dispatch Comptche Fire and Fort Bragg Ambulance. Additionally, if it was determined to be a medical call of a critical nature weather permitting he would also dispatch Reach air ambulance. However, our County uses a somewhat dynamic dispatch system, So... If Comptche Fire or Fort Bragg Ambulance were already responding to another emergency, Ukiah Fire and Ukiah ambulance could also be dispatched to this address and in some cases all four agencies would be dispatched.

In any case choosing to live in such a remote location has inherent risks due to extended response times for Fire and Medical aid. I hope you find this information valuable, and feel free to share it with appropriate stakeholders.

If I can be of any further assistance please call.

Sincerely,

David Beak
Chief Comptche Fire Department
707-734-0172

MENDOCINO Local Agency Formation Commission

Staff Report

DATE: January 28, 2019
TO: Mendocino Local Agency Formation Commission - Executive Committee
FROM: Uma Hinman, Executive Officer
SUBJECT: State Controller's Office Notice of Inactive Districts

OVERVIEW

The passage of SB 448 in 2017 added provisions to the CKH regarding special districts that are inactive. It requires the State Controller's Office to create a list of inactive special districts based on information in the special district's Financial Transactions Report, to publish an annual list of inactive districts on its website, and to notify LAFCo of inactive special districts with its county.

Within 90 days of receiving the notice, the Commission is required to initiate dissolution of inactive special districts by resolution unless the Commission determines that a district does not meet the criteria of 56042. If it is determined that the district meets the statutory criteria, LAFCo is required to dissolve the district. In either case, the Commission is to notify the SCO.

On November 6, 2018, Mendocino LAFCo received notice from the SCO that CSA 3 was identified as an inactive special district. See Attachment 1.

BACKGROUND

Staff notified the County CEO and Auditor-Controller of the SCO's notice and requested assistance in determining the status of CSA 3. Documentation was provided by the Auditor-Controller's Office that was provided to the SCO the prior year.

Numerous resolutions were adopted by the BOS and LAFCo through the years; following is a brief summary of the primary resolutions that created the current CSA 3.

August 12, 1974 – LAFCo adopted Resolution 74-5 approved the formation of County Service Area 1 with boundaries coterminous with the Point Arena Joint Union School District, and for the specific purpose of ambulance service.

October 9, 1974 – BOS adopted Resolution 74-377 establishing CSA 3 with boundaries coterminous with the Point Arena Joint Union School District, and for the specific purpose of ambulance service.

March 19, 1985 – BOS adopted Resolution 85-103 approving application to LAFCo to annex the rest of Mendocino County (sans the cities) into CSA 3 and expanding powers to include all services identified under Section 25210.4 and 25210.4a.

June 3, 1985 – LAFCo adopted Resolution 85-6 approving the annexation of the remainder of Mendocino County (sans cities) into CSA 3 and expanding powers to include all services identified under Section 25210.4 and 25210.4a.

NEXT STEPS

1. Determine status of CSA 3.
2. Consider resolution initiating dissolution – within 90 days of notice (February 6, 2019).
3. Public hearing to dissolve district within 90 days of adopting resolution initiating dissolution.
4. Notify the SCO.

Attachments: Notice from State Controller's Office
SB 448 Text



BETTY T. YEE
California State Controller

November 6, 2018

Gerald Ward
Ukiah Valley Conference Center
200 South School Street
Ukiah, CA, 95482

SUBJECT: Notification of Inactive Special Districts in County

Dear Mr. Ward:

Chapter 334, Statutes of 2017, also known as Senate Bill (SB) 448, added various provisions to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 regarding special districts that are inactive. It requires the State Controller's Office (SCO) to create a list of inactive special districts based on information in the special district's Financial Transactions Report (FTR), to publish the list of inactive special districts on its website annually, and to notify the local agency formation commission in the county or counties in which the inactive special district is located.

Pursuant to Government Code (GC) section 56042, an "inactive special district" must:

- Meet the definition set forth in GC section 56036;
- Have no financial transactions in the previous fiscal year; and
- Have no assets, liabilities, outstanding debts, judgments, litigation, contracts, liens, or claims.

Pursuant to GC 56879, within 90 days of receiving this notice, the Commission is required to initiate dissolution of inactive special districts by resolution, unless the Commission determines that a district does not meet the criteria set forth in GC 56042. Additionally, the Commission is required to notify the SCO if it determines that district does not meet the dissolution criteria in GC 56042. Once the dissolution process is complete, please inform the SCO using the contact information on the next page.

The enclosure lists the special districts within your jurisdiction that are inactive, based on financial data in each special district's fiscal year 2016-17 FTR. The complete list of inactive California special districts may be found at:

https://www.sco.ca.gov/ard_local_rep_freq_requested.html.

Name
November 6, 2018
Page 2

If you have any questions or need to notify us of a special district's status, please contact Derek Miller by telephone at (916) 322-5579, or by email at dmiller@sco.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Phillip Pangilinan", written in a cursive style.

PHILLIP PANGILINAN
Manager
Local Government Reporting Section

Enclosure: 2016-17 County Inactive Districts List

State Controller's Office
2016-17 Inactive Districts for Mendocino County

County Name	District Name	District Type	Email Address	Street Address 1	Street Address 2	P.O. Box	City	Zip
Mendocino	County Service Area No. 3 (Mendocino)	Dependent	auditor@co.men docino.ca.us	Auditor-Controller	501 Low Gap Road, Room 1080		Ukiah	95482

Note: Email Address belongs to the Financial Transactions Report preparer; in some cases this may be an outside consultant.

SB 448 (Excerpt)

Article 6. Inactive Special Districts

56879. (a) On or before November 1, 2018, and every year thereafter, the Controller shall create a list of special districts that are inactive, as defined in Section 56042, based upon the financial reports received by the Controller pursuant to Section 53891. The Controller shall publish the list of inactive districts on the Controller's Internet Web site. The Controller shall also notify the commission in the county or counties in which the district is located if the Controller has included the district in this list.

(b) The commission shall initiate dissolution of inactive districts by resolution within 90 days of receiving notification from the Controller pursuant to subdivision (a), unless the commission determines that the district does not meet the criteria set forth in Section 56042. The commission shall notify the Controller if the commission determines that a district does not meet the criteria set forth in Section 56042.

(c) The commission shall dissolve inactive districts. The commission shall hold one public hearing on the dissolution of an inactive district pursuant to this section no more than 90 days following the adoption of the resolution initiating dissolution. The dissolution of an inactive district shall not be subject to any of the following:

- (1) Chapter 1 (commencing with Section 57000) to Chapter 7 (commencing with Section 57176), inclusive, of Part 4.
- (2) Determinations pursuant to subdivision (b) of Section 56881.
- (3) Requirements for commission-initiated changes of organization described in paragraph (3) of subdivision (a) of Section 56375. 56880. This article shall not apply to a special district formed by special legislation that is required by its enabling statute to obtain funding within a specified period of time or be dissolved. That district shall not be subject to this article during that specified period of time.