

MENDOCINO

Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482
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COMMISSIONERS

Gerald Ward, Chair & Treasurer
Public Member

Carre Brown, Vice Chair
County Board of Supervisors

Kevin Doble
Ukiah City Council

Gerardo Gonzalez
Willits City Council

John McCowen
County Board of Supervisors

Theresa McNerlin
Ukiah Valley Sanitation District

Tony Orth
Brooktrails Township CSD

Scott Ignacio, Alternate
Point Arena City Council

Dan Hamburg, Alternate
County Board of Supervisors

Carol Rosenberg, Alternate
Public Member

Jenifer Bazzani, Alternate
Ukiah Valley Fire District

STAFF

Executive Officer
Uma Hinman

Analyst
Larkyn Feiler

Commission Clerk
Elizabeth Salomone

Counsel
Scott Browne

Regular Meetings

First Monday
of each month
at 9:00 AM
in the Mendocino
County Board
of Supervisors Chambers
501 Low Gap Road

Approved by Commission February 4, 2019

MINUTES

Local Agency Formation Commission of Mendocino County

Regular Meeting of Monday, December 3, 2018

County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California

1. CALL TO ORDER and ROLL CALL (Video Time 2:45)

Chair Ward called the meeting to order at 9:03am.

Members Present:

Commissioners Carre Brown, Kevin Doble, Gerardo Gonzalez, John McCowen (arrived at 10:00am), Theresa McNerlin, Tony Orth, and Jerry Ward

Alternate Members Present:

Commissioners Scott Ignacio and Carol Rosenberg

Alternate Members Absent:

Commissioner Jenifer Bazzani and Dan Hamburg

Staff Present:

Uma Hinman, Executive Officer

Larkyn Feiler, Analyst

Elizabeth Salomone, Clerk

2. PUBLIC EXPRESSION (Video Time 3:20)

No one from the public indicated interest in public expression.

3. OTHER BUSINESS (Video Time 3:51)

3a) Public Member Representative Interviews

EO Hinman presented, noting the only applicant for the position was current Commissioner Gerald Ward.

Upon motion by Commissioner Orth and second by Commission Gonzalez, Gerald Ward's reappointment as the Public Representative to serve a 4 year term commencing January 1, 2019 was approved by unanimous vote:

Ayes: (5) Brown, Doble, Gonzalez, McNerlin, and Orth

Absent: (1) McCowen

Abstain: (1) Ward

3b) 2019 Meeting Schedule

Upon motion by Commissioner Brown and second by Commission Gonzalez, the proposed Mendocino LAFCo Regular Meeting Schedule for the 2019 calendar year was approved by unanimous vote:

Ayes: (6) Brown, Doble, Gonzalez, McNerlin, Orth, and Ward

Absent: (1) McCowen

3c) Executive Committee Interim Member Appointment

Chair Ward noted with Commissioner Doble’s term on the Ukiah City Council ending, so will his eligibility to serve on LAFCo, leaving a vacancy on the Executive Committee.

Upon motion by Commissioner Gonzalez and second by Commission Orth, Chair Ward’s appointment of Commissioner Scott Ignacio to serve on the Executive Committee until 2019 appointments are made was approved by unanimous vote:

Ayes: (6) Brown, Doble Gonzalez, McNerlin, Orth, and Ward
Absent: (1) McCowen

4. CONSENT CALENDAR (Video Time 7:17)

4a) Approval of the November 5, 2018 Regular Meeting Summary Minutes

4b) Approval of the November 2018 Claims & Financial Reports

Chair Ward pulled item 4b) Approval of the November 2018 Claims & Financial Reports for further discussion.

Upon motion by Commissioner Brown and second by Commissioner Gonzalez, Consent Calendar item 4a) Approval of the November 5, 2018 Regular Meeting Summary Minutes, was approved by unanimous vote:

Ayes: (5) Brown, Doble Gonzalez, McNerlin, and Orth
Absent: (1) McCowen
Abstain: (1) Ward

<u>November 2018 Claims totaling</u>	<u>\$ 11,663.77</u>
Hinman & Associates Consulting	\$ 10,160.00
P. Scott Browne	\$ 600.00
Ukiah Valley Conference Center	\$ 459.74
Commissioner Reimbursement	\$ 278.07
Mendocino County, GIS & Televising	\$ 165.96

Upon motion by Commissioner Gonzalez and second by Commissioner Brown, Consent Calendar item 4b) Approval of the November 2018 Claims, with a correction of \$0.94 to the Budget and Application Tracking report, was approved by roll call vote:

Ayes: (6) Brown, Doble, Gonzalez, McNerlin, Orth, and Ward
Absent: (1) McCowen

5. PUBLIC HEARING ITEMS (Video 9:19)

None

6. WORKSHOP ITEMS

6a) City of Willits MSR/SOI Update (Video time 9:25)

EO Hinman and Analyst Feiler introduced the Draft Municipal Service Review (MSR) and options for the Sphere of Influence (SOI) Update for the City of Willits. Comments and questions were offered by Commissioners Orth, Doble, Brown, Gonzalez, Rosenberg, McNerlin, and Ward.

Dusty Duley, Community Development Director for the City of Willits, Stephanie Garrabrant-Sierra, City Manager for the City of Willits, and David Addington, interested developer, addressed the Commission offering comments and answering questions.

The following points were noted for staff to address:

- Page 2-2: Consider updating/editing the governing body details.
- Update the maps to include the by-pass area.
- Page 1-2: Update the Mendocino LAFCo Policies & Procedures reference
- Page 1-3, 4th para: "...LAFCo may adopt an SOI..."
- Consider the relationship with, and impacts to, the Sherwood Water Group.

Commissioners Ward and Orth thanked staff of the City of Willits and LAFCo for the quality of the document, as well commending the City on their achievement of economic gains.

The public hearing for this report is tentatively scheduled for February 2019.

7. MATTERS FOR DISCUSSION & POSSIBLE ACTION

7a) Mendocino Coast Healthcare District Report (Video time 50:45)

Analyst Feiler presented the requested report regarding the history of the District boundary and review of the possible rescheduling of the Municipal Service Review and Sphere of Influence update in 2019. EO Hinman noted the item was postponed from the November regular meeting upon request of the Mendocino Coast Healthcare District and yet her attempts to communicate directly with the District were unsuccessful. Comments and questions were offered by Commissioners Ward, Gonzalez, Orth, Brown, McCowen, and McNerlin.

Lisa Weger, property owner, addressed the Commission, offering comments and answering questions. She provided a handout of California Health and Safety Code Section 320001.

Katherine Elliot, Mendocino County Counsel, addressed the Commission, offering comments and answering questions. She reported on communications between the County Counsel's office and the District, noting the District is aware of the parcel issue and LAFCo's involvement. She shared her impression that the District is willing to cooperate on finding a solution within legal parameters available to them.

Upon motion by Commissioner Gonzalez and second by Commissioner McCowen, a letter from the Commission to the Mendocino Coast Healthcare District encouraging cooperation and communication between land owners and the District was approved by roll call vote:

Ayes: (7) Brown, Doble, Gonzalez, McCowen, McNerlin, Orth, and Ward

Chair Ward called a short break from 10:18 to 10:25 am. (Video 1:15:10)

7b) Anderson Valley Community Services District (CSD) Out of Area Fire Service Agreements (Video time 1:24:27)

EO Hinman presented the history and process for considering out of area fire service agreements. Comments and questions were offered by Commissioners McCowen, Ward, Orth, Rosenberg, Doble, Gonzalez, and McNerlin. Joy Andrews, General Manager of Anderson Valley CSD, addressed the Commission, offering comments and answering questions. She explained the benefits of the agreements to both the District and the residents. Ms. Andrews shared apologies from Chief Avilla who had hoped to

attend but was training out of the area. GM Andrews noted the Chief wished to communicate to the Commission that the District supported annexation of areas outside of the current District boundary however, with the discovering that the financial implications of doubling the district size while only increasing revenue by 2%, it was deemed the annexation did not support the overall efficiency or responsibility of the District to its citizens.

The Commission directed staff to develop a clear and streamlined process for the Out of Area Fire Service Agreements and schedule the Anderson Valley Out of Area Fire Service Agreements approval on a future Commission meeting agenda.

8. INFORMATION/ REPORT ITEMS

8a) Work Plan, Current, and Future Proposals (Video Time: 1:54:00)

EO Hinman presented the staff report, noting changes. She also provided details on the upcoming schedule for MSR/SOI updates.

8b) Correspondence (Video Time: 1:56:00)

None to additionally note.

8c) Executive Officer's Report (Video Time: 1:56:01)

EO Hinman reported. She also noted this is the last meeting for Commissioners McNerlin, Hamburg, and Doble, thanking them for their service.

8d) Committee Reports (Video Time: 1:58:00)

The Executive Committee was scheduled to meet directly after the regular meeting.

The last Policies and Procedures committee meeting was held in October and it was noted the Committee has no current issues to discuss.

8e) Commissioners Reports, Comments or Questions (Video Time: 1:58:34)

Both Commissioner Doble and McNerlin expressed appreciation to their fellow Commissioners and staff at LAFCo. The Commission and staff reciprocated appreciation to Commissioners Doble and McNerlin, as well as Commissioner Hamburg (who was absent.)

8f) CALAFCO Business and Legislation Report (Video Time: 2:02:00)

Commissioner Browne noted an upcoming vacancy on the CALAFCO Board.
EO Hinman noted the legislative summary within the agenda packet.

ADJOURNMENT

There being no further business, at 11:03 the meeting was adjourned. The next regular meeting is scheduled for Monday, January 7, 2019 at 9:00am in the County Board of Supervisors Chambers at 501 Low Gap Road, Ukiah, California.

Live web streaming and recordings of Commission meetings are now available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are also available on the LAFCo website.
<https://www.youtube.com/watch?v=FnwSo8rYo94>