

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

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### A G E N D A

Regular Meeting of Monday, August 6, 2018 9:00 AM

County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Commission meetings are available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are available on the LAFCo website (<http://mendolafco.org/recorded-meetings/>).*

Meeting documents are available online: <http://mendolafco.org/meeting-documents-2018>

#### 1. CALL TO ORDER and ROLL CALL

#### 2. PUBLIC EXPRESSION

The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

#### 3. OTHER BUSINESS

##### 3a) Alternate Special District Representative

The oath will be conducted for new Commissioner Jenifer Bazzani.

#### 4. CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

4a) Approval of the June 4, 2018 Regular Meeting Summary Minutes

4b) Approval of the June 2018 Claims and Financial Report

4c) Approval of the July 2018 Claims and Financial Report

4d) Approval of Pehling & Pehling, CPAs Contract for FY 2017-18 Audit

4e) Ratification of AB 3254 support letter dated June 29, 2018

#### 5. PUBLIC HEARING ITEMS

Public Hearings are scheduled for Commission consideration and possible adoption of items. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at:

<http://mendolafco.org/meeting-documents-2018>

None

(8-6-18 Agenda Continued...)

#### COMMISSIONERS

**Jerry Ward, Chair & Treasurer**  
Public Member

**Carre Brown, Vice Chair**  
County Board of Supervisors

**Kevin Doble**  
Ukiah City Council

**Gerardo Gonzalez**  
Willits City Council

**John McCowen**  
County Board of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

**Scott Ignacio, Alternate**  
Point Arena City Council

**Dan Hamburg, Alternate**  
County Board of Supervisors

**Carol Rosenberg, Alternate**  
Public Member

**Special District Seat, Alternate**  
(Jenifer Bazzani to be sworn in August 2018.)

#### STAFF

**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Elizabeth Salomone

**Counsel**  
Scott Browne

#### Regular Meetings

First Monday  
of each month  
at 9:00 AM  
in the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

## 6. WORKSHOP ITEMS

Workshops are scheduled for Commission review of draft reports prior to the noticing for public hearing. The Commission is invited to discuss the draft report and provide feedback to staff in anticipation of receiving a final SOI Update for formal action as part of a public hearing at a future meeting. No action will be taken by the Commission as part of the following item. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at:

<http://mendolafco.org/meeting-documents-2018>

None

## 7. MATTERS FOR DISCUSSION AND POSSIBLE ACTION

### 7a) Mutual Water Company Report

The Commission will receive a presentation on the AB 54 Report on Draft Mutual Water Companies of Mendocino County. RECOMMENDED ACTION: a) Accept the report and direct staff to post the report on the LAFCo website, or b) provide direction to staff.

### 7b) Legal Counsel Contract Amendment

The Commission will consider the Executive Committee's recommendation to approve the proposed contract amendment to the existing Legal Counsel Contract. RECOMMENDED ACTIONS:

a) Approve the proposed contract amendment with P. Scott Browne, Attorney at Law, and direct the Chair to sign the contract, or b) provide additional direction to staff and/or the Executive Committee.

### 7c) Executive Officer Services Contract Amendment

The Commission will consider the Executive Committee's recommendation to approve a contract amendment to the existing Executive Officer Services Agreement. RECOMMENDED ACTIONS: a) Approve the proposed contract amendment with Hinman & Associates Consulting, Inc., and direct the Chair to sign the contract amendment, or b) provide direction to staff and/or the Executive Committee.

### 7d) CALAFCO Call for Board of Directors Nominations and Voting Delegate

The Commission will 1) consider nominating a City or Public Commissioner for the CALAFCO Board of Directors and 2) assign a voting delegate for the election. Nomination period closes September 4, 2018.

## 8. INFORMATION AND REPORT ITEMS

The following informational items are reports on current LAFCo activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

### 8a) Work Plan, Current and Future Proposals (Written)

### 8b) Correspondence (copies provided upon request)

### 8c) Executive Officer's Report (Verbal)

- Redevelopment Agency (RDA) Oversight Board Special District Appointment update (attachment).
- Next Commission meeting is September 10, 2018 due to the Labor Day holiday.

### 8d) Committee Reports (Verbal)

### 8e) Commissioner Reports, Comments or Questions (Verbal)

### 8f) CALAFCO Business and Legislative Report

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for Monday, September 10, 2018 at 9:00 AM  
in the County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting. Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.