

# MENDOCINO

# Local Agency Formation Commission

Ukiah Valley Conference Center ♦ 200 South School Street ♦ Ukiah, California 95482

Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: eo@mendolafco.org Web: www.mendolafco.org

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## CHAIR

**Jerry Ward**  
Public Member

## VICE CHAIR

**Holly Madrigal**  
Willits City Council

## TREASURER

**Doug Hammerstrom**  
Fort Bragg City Council

## MEMBERS

**Carre Brown**  
County Board  
of Supervisors

**John McCowen**  
County Board  
of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

## ALTERNATE MEMBERS

**Dan Hamburg**  
County Board  
of Supervisors

**Kevin Doble**  
Ukiah City Council

**Carol Rosenberg**  
Public Member

**Angela Silver**  
Calpella County Water District

**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Elizabeth Salomone

**Counsel**  
Scott Browne

**Regular Meetings**  
First Monday  
of each month  
at 9:00 AM  
at the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

## A G E N D A

Regular Meeting of Monday, July 11, 2016 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Call to Order and Roll Call

### **PUBLIC EXPRESSION**

1. The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

### **OATH OF OFFICE**

2. Swearing In of New Executive Officer, Uma Hinman

### **CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

3. Approval of the June 6, 2016 Regular Meeting Summary Minutes
4. Approval of the June 2016 Claims totaling \$8,548.02
5. Acceptance of the Monthly Financial Report

### **MATTERS FOR DISCUSSION & POSSIBLE ACTION**

The following discussion and business items are for review and possible action by the Commission. Questions and comments from the Commission, participating agencies, and members of the public are welcome.

6. Willow County Water District Sphere of Influence Update  
A motion is before the Commission for discussion and vote on the approval of the Willow CWD Sphere of Influence. On June 30, 2016, a letter signed by management of WCWD, Millview CWD, Russian River Water Agency, and Angela Silver, Calpella CWD Board member and LAFCo Commissioner, was received from Angela Silver at the LAFCo office. The letter and documentation have been included in the packet.
7. Cemetery District Municipal Service Reviews (MSRs) Contract  
The Commission will review and consider approving the proposed contract with Uma Hinman Consulting for completion of the Cemetery District MSRs as recommended by the Executive Committee.

(continued...)

(July 11, 2016 Agenda continued...)

8. Website Transition Contract  
The Commission will review and consider approving the proposed contract with Planwest Partners for completion of the website transition as recommended by the Executive Committee.
9. Hastings Frontage Road  
Mendocino County Department of Transportation is looking for direction from LAFCo regarding procedure to correct discrepancy in the records of the 1981 annexation of a portion of the Hastings Frontage Road (on the east side of 101) to the City of Ukiah from the County.
10. Special District Elections  
Staff presentation of a timeline for the Special District election process to fill the four year term expiring December 2016, currently held by Commissioner Tony Orth.
11. Policy Review: Chapter 9, Section 1.10 Overlapping Spheres  
At the May 2016 Regular Meeting the Commission requested a review and discussion of possible changes to the Policy.

### **INFORMATION/REPORT ITEMS**

The following informational items are to report on current commission activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

12. Status of Applications, Future Projects, MSR & SOI Updates. (Written)
13. Correspondence
  - **CALAFCO 2016 Annual Conference** is being held in Santa Barbara October 26 – 28. The draft program reflects diversity, with topics ranging from water to ag land preservation to today's hot issues LAFCos are dealing with regularly. The draft program and registration information can be found on the CALAFCO website at [www.calafco.org](http://www.calafco.org). Deadline for early bird registration is September 16, 2016. All registrations and payments must be received by that date for the discounted rates – NO EXCEPTIONS. Registration deadline is October 14, 2016.
  - **CALAFCO Board of Directors Nominations** are now open for the fall elections. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat. A hard copy of the full packet is available through the LAFCo Clerk.
  - **2016 Annual CALAFCO Achievement Awards** nomination period is open. These awards provide visible recognition to those who consistently go above and beyond in their work to advance the principles of LAFCo. Nominations are due by August 31, 2016. Nomination packet available from Clerk or at [www.calafco.org](http://www.calafco.org).
  - SDRMA issued Certificate of Coverage in Property/Liability Program.
14. Executive Officer's Report (Verbal)
15. Committee Reports (Written)

(continued...)

16. Commissioner Reports, Comments or Questions (Verbal)

- Status of CSDA Special District Training

17. Legislation Report

- Assembly Bill 2613, which would make it less costly for small special districts to comply with audit requirements, passed out of the Senate Committee on Governance and Finance with unanimous support.
- Assembly Bill 779 (Duplicative Compensation Legislation) passed the Senate Governance and Finance Committee unanimously after significant amendments to the bill and agreements to work on concerns raised by CSDA. This bill will create a duplicative annual compensation report that is required to be posted on every local agency's website. The report will include the total compensation for the governing board of the agency. Further information can be found on [www.CSDA.net](http://www.CSDA.net).

## ADJOURNMENT

The next Regular Commission Meeting is scheduled for  
Monday, August 1, 2016 at 9:00 AM  
in the County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.