

# MENDOCINO

# Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482  
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## CHAIR

**Jerry Ward**  
Public Member

## VICE CHAIR

**Holly Madrigal**  
Willits City Council

## TREASURER

**Doug Hammerstrom**  
Fort Bragg City Council

## MEMBERS

**Carre Brown**  
County Board  
of Supervisors

**John McCowen**  
County Board  
of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

## ALTERNATE MEMBERS

**Dan Hamburg**  
County Board  
of Supervisors

**Kevin Doble**  
Ukiah City Council

**Carol Rosenberg**  
Public Member

**Angela Silver**  
Calpella County Water District

## Executive Officer

Uma Hinman

## Analyst

Larkyn Feiler

## Commission Clerk

Elizabeth Salomone

## Counsel

Scott Browne

## Regular Meetings

First Monday  
of each month  
at 9:00 AM  
at the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

## A G E N D A

Regular Meeting of Monday, November 7, 2016 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

*Live web streaming and recordings of Commission meetings are now available via the County of Mendocino's YouTube Channel. Links to recordings and approved minutes are also available on the LAFCo website.*

Call to Order and Roll Call

### SPECIAL DISTRICT ELECTION RESULTS

Special District Representative, Tony Orth, as the sole nominee for the 4 year term beginning in January 2017, will continue to represent the Mendocino County Special Districts on the Commission.

### PUBLIC EXPRESSION

1. The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

### CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

2. Approval of the September 12, 2016 Regular Meeting Summary Minutes
3. Approval of the September 2016 Claims
4. Approval of the October 2016 Claims
5. Acceptance of the Monthly Financial Report (Including Quarterly Report)
6. 2017 Office Space Lease Agreement

### PRESENTATION AND DISCUSSION

7. Population Statistics and Methodology

Larkyn Feiler, Analyst, will present a summary of population statistics for Mendocino County and a methodology for determining population estimates and projections for upcoming SOI studies and MSRs. Staff is requesting feedback from the Commission.

## **MATTERS FOR DISCUSSION & POSSIBLE ACTION**

The following discussion and business items are for review and possible action by the Commission. Questions and comments from the Commission, participating agencies, and members of the public are welcome.

### 8. Draft Financial Policy

Presentation of a draft financial policy and resolution. The Commission may consider the draft policy and resolution for action, provide direction to staff, or direct the Policies and Procedures Committee to review and provide recommendations to the Commission.

### 9. Hastings Frontage Road Ad Hoc Committee Meeting Report and Counsel Opinion

Report on November 2, 2016 Ad Hoc Commission Hastings Road Annexation Subcommittee meeting including discussion and request for direction regarding release of the Counsel Opinion letter on the Hastings Road mapping error.

## **INFORMATION/REPORT ITEMS**

The following informational items are to report on current commission activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

10. Status of Applications, Future Projects, MSR and SOI Updates (Written)
11. Correspondence (listed below, copies available upon request from Clerk)
  - Special District Risk Management Authority, President's Special Acknowledgement Award  
*Mendocino LAFCo received the award recognizing members with no "paid" claims during the prior five consecutive program years in the Property/Liability Program.*
12. Executive Officer's Report (Verbal)
  - CALAFCO Conference
13. Committee Reports (Verbal)
  - Executive Committee: November 7, 2016 after Regular Meeting
14. Commissioner Reports, Comments or Questions (Verbal)
  - Upper Russian River Water Agency (JPA) Update
15. Legislation Report

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for  
Monday, December 5, 2016 at 9:00 AM  
in the County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.