

# MENDOCINO

## Local Agency Formation Commission

Ukiah Valley Conference Center | 200 South School Street | Ukiah, California 95482

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### COMMISSIONERS

**Jerry Ward, Chair & Treasurer**  
Public Member

**Carre Brown, Vice Chair**  
County Board of Supervisors

**Kevin Doble**  
Ukiah City Council

**Gerardo Gonzalez**  
Willits City Council

**Dan Hamburg**  
County Board of Supervisors

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Tony Orth**  
Brooktrails Township CSD

**Scott Ignacio, Alternate**  
Point Arena City Council

**John McCowen, Alternate**  
County Board of Supervisors

**Carol Rosenberg, Alternate**  
Public Member

**Vacant**  
Alternate Special District Seat

**STAFF**  
**Executive Officer**  
Uma Hinman

**Analyst**  
Larkyn Feiler

**Commission Clerk**  
Elizabeth Salomone

**Counsel**  
Scott Browne

**Regular Meetings**  
First Monday  
of each month  
at 9:00 AM  
in the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

*Approved by Committee April 9, 2018*

## MINUTES

### Policies and Procedures Committee Meeting

September 14, 2017 1:00pm

Ukiah Valley Conference Center, 200 S School Street, Ukiah, CA 95482

#### 1. CALL TO ORDER AND ROLL CALL

Chair McNerlin called the meeting to order at 1:00pm.

Members Present: Commissioners Dan Hamburg, Theresa McNerlin,  
and Tony Orth

Staff Present: Uma Hinman and Elizabeth Salomone

#### 2. MATTERS FOR DISCUSSION & POSSIBLE ACTION

##### 2a. Approval of the July 31, 2017 Policies & Procedures Committee Meeting Minutes

Upon motion by Commissioner Orth and second by Commissioner Hamburg, the minutes for the July 31, 2017 Policies and Procedures Committee Meeting were approved by unanimous vote:

Ayes: Commissioners Hamburg, McNerlin, and Orth

##### 2b. Annual Legislative Platform Development for 2017

EO Hinman presented the legislative proposed platform which was based upon CALAFCO's legislative platform and reviewed by Commissioner McNerlin with suggestions on revising for Mendocino LAFCo. The Committee directed staff to recommend the proposed DRAFT 2017 Legislative Platform to the full Commission.

##### 2c. Annexation Tax Negotiations Procedures

EO Hinman provided an update on the meeting with Carmel Angelo, Alan Flora, and Steve Dunicliff from County of Mendocino Executive Office and Planning Departments. A policy was proposed for review and comment. Committee directed staff to incorporate suggested edits to the policy, forward the proposed document to Committee members for comment, and recommend adoption to the full Commission at the October 2017 regular meeting.

##### 2d. Budget Policy

Discussion was held regarding the development of a policy to specify conditions for budget line exceedance. The Committee directed staff to draft a policy based on discussion and recommend to the full Commission.

##### 2e. Other Policy & Procedure Update Discussions and/or Recommendations

No additional issues were discussed.

#### 3. ADJOURNMENT

There being no further business the meeting was adjourned at 1:026pm.

The next Regular Commission Meeting is scheduled for October 2, 2017 at 9:00am in the County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California