

# MENDOCINO

# Local Agency Formation Commission

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482  
Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: [eo@mendolafco.org](mailto:eo@mendolafco.org) Web: [www.mendolafco.org](http://www.mendolafco.org)

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## CHAIR

**Jerry Ward**  
Public Member

## VICE-CHAIR

**John McCowen**  
County Board  
of Supervisors

## MEMBERS

**Dan Hamburg**  
County Board  
of Supervisors

**Doug Hammerstrom**  
Fort Bragg City Council

**Holly Madrigal**  
Willits City Council

**Theresa McNerlin**  
Ukiah Valley Sanitation District

**Vacant**  
Special District Member

## ALTERNATE MEMBERS

**Carre Brown**  
County Board  
Of Supervisors

**Kevin Doble**  
Ukiah City Council

**Carol Rosenberg**  
Public Member

**Angela Silver**  
Calpella County Water District

**Executive Officer**  
**George Williamson**

**Counsel**  
**Scott Browne**

**Analyst**  
**Colette Metz**

**Administrator**  
**Sarah West**

**Commission Clerk**  
**Elizabeth Salomone**

## Regular Meetings

Frist Monday  
of each month  
at 9:00 AM  
at the Mendocino  
County Board  
Of Supervisors Chambers  
501 Low Gap Road

## A G E N D A

Regular Meeting of Monday, January 4, 2016 9:00 AM  
County Board of Supervisors Chambers 501 Low Gap Road, Ukiah, California

Call to Order and Roll Call

### ANNUAL APPOINTMENTS

1. Officer Appointments for 2016
2. Committee Appointments for 2016

### CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial, and will be acted on by the Commission in a single action without discussion, unless a request is made by a Commissioner or a member of the public for discussion or separate action.

3. Approval of the December 7, 2015 Regular Meeting Summary Minutes
4. Approval of the December 2015 Claims
5. Acceptance of the Monthly Financial Report
6. Approval of Lease Renewal

### PUBLIC EXPRESSION

7. The Commission welcomes participation in the LAFCo meeting. Any person may address the Commission on any subject within the jurisdiction of LAFCo which is not on the agenda. There is a three minute limit and no action will be taken at this meeting. Individuals wishing to address the Commission under Public Expression are welcome to do so throughout the meeting.

### PUBLIC HEARINGS

Any member of the public may address the Commission on public hearing items. The Chair may regulate the order of such presentations and reserves the right to limit the time allowed for each person to speak. Documents are available for review at [www.mendolafco.org](http://www.mendolafco.org) or by contacting the LAFCo office.

8. Gualala Community Services District Sphere of Influence Update

### WORKSHOPS

Workshops are scheduled for Commission review of draft reports prior to noticing for hearing. Questions and comments from the Commission, participating agencies, and members of the public are welcome. Documents are available for review at [www.mendolafco.org](http://www.mendolafco.org) or by contacting the LAFCo office.

9. Calpella County Water District Sphere of Influence Update
10. Redwood Valley County Water District Sphere of Influence Update

11. Countywide Fire Protection Services Municipal Service Review (Part 3)
  - Comtche Community Services District
  - Elk Community Services District
  - Piercy Fire Protection District
  - South Coast Fire Protection District
  - Westport Volunteer Fire Department

## **CLOSED SESSION**

The Commission will meet by conference call or in person with its legal counsel to discuss the following:

12. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (1 potential case)

## **REPORT ON CLOSED SESSION**

## **MATTERS FOR DISCUSSION & POSSIBLE ACTION**

The following discussion and business items are for review and possible action by the Commission. Questions and comments from the Commission, participating agencies, and members of the public are welcome.

13. Mid-Year Budget Review and MSR/SOI Work Plan
14. MSR Completion
15. Caspar South Water District MSR Review
16. Policies and Procedures Manual Revision

## **INFORMATION/REPORT ITEMS**

The following informational items are to report on current commission activities, communications, studies, legislation, and special projects. General direction to staff for future action may be provided by the Commission.

17. Status of Commissioner Terms
18. Correspondence
  - City of Ukiah SOI Reduction Application Withdrawal Letter
19. Executive Officer's Report (Verbal)
  - Status of Special District Election
  - Status of CSDA Special District Training
  - Status of FY 2013-14 Audit
20. Commissioner Reports, Comments or Questions (Verbal)
21. Legislation Report
  - SB 239 (fire protection services contracts)

## **ADJOURNMENT**

The next Regular Commission Meeting is scheduled for  
Monday, February 1, 2016 at 9:00 AM  
in the County Board of Supervisors Chambers  
501 Low Gap Road, Ukiah, California

Notes: Participation on LAFCo Matters

All persons are invited to testify and submit written comments to the Commission on public hearing items. Any challenge to a LAFCo action in Court may be limited to issues raised at a public hearing or submitted as written comments prior to the close of the public hearing.

Americans with Disabilities Act (ADA) Compliance: If you are a disabled person and need a disability-related modification or accommodation to participate in a meeting, please contact the LAFCo office at 707-463-4470, by e-mail to [eo@mendolafco.org](mailto:eo@mendolafco.org), or by FAX to 707-462-2088. Requests must be made as early as possible, and at least two full business days prior to the meeting.

Fair Political Practice Commission (FPPC) Notice: State Law requires that a participant in LAFCo proceedings who has a financial interest in a Commission decision, and who has made a campaign contribution of more than \$250 to any Commissioner in the past 12-months, must disclose the contribution. If you are affected, please notify the Commission prior to the agenda item.